# The Intersection Guide to Accommodation and How to Book It

This guide is intended to give you extra information about our accommodation and the procedures to follow when booking a room. As well as these two pages of notes you will also have to read the 2 page hotel information grid which gives details of the main hotels and university accommodation, listed in approximate order of distance away from the SECC where most of the programme will take place. There is a map at the end of these notes which contains numbers relating to the hotels in the grid. The map is provided as a rough indicator of position and is not exact. The hotels listed represent only part of the 4500 bed spaces we are holding in the city. Details of the rest are available by choosing the B&B (Bed & Breakfast - a small private hotel) option on the booking form. There are 2 forms accompanying this guide: one for booking accommodation and the other one for booking tours if you wish to do that in advance.

Booking a Hotel

Read all of this guide first before filling in your booking form. To book a room you must be a member of Intersection and fill in all relevant sections of the enclosed booking form which you should send to Concorde Services, our booking agents. If you require a room in a hotel the completed form must be accompanied by a deposit, but if you are booking university accommodation then the full cost must accompany your booking form. Acceptable methods of payment are major credit cards, a cheque drawn on UK bank account in sterling or banker's draft drawn in sterling with charges pre-paid. Please note the booking conditions and instructions on the form. Note also that the credit cards accepted by the hotels are not the same as those accepted by Concorde Services: check the booking form. Incomplete forms will not be processed: remember to sign the form. If you use E-mail to make a booking then all the information about you and your preferences contained in the booking form must be sent in the E-mail along with the credit card details and a declaration that payment is authorised by you for the value of the deposit.

Where you are listing a number of choices (which we strongly recommend that you do) then the deposit you should enclose is the one for your first choice. If you do not get your first choice then Concorde Services will advise you of any extra deposit that may be required. Where none of your choices are available Concorde Services will try to find equivalent accommodation based on the choices you have made and the priority indicated on the booking form. You will be contacted and asked if their choice is OK before a firm booking is made.

When you make a booking and give a credit card number then this is simply to ensure that, should you not turn up, the deposit (equivalent to one night's room charge) will be charged to your card. If you send a cheque or banker's draft then it will be banked by Concorde Services and passed on to the hotels. The deposit is refundable on cancellation only if the room can be re-sold or if the cancellation is received by Concorde Services before July 20th, the cutoff date after which the hotels will not be holding rooms for us. If university accommodation is cancelled after July 20th there is no refund, but Concorde Services will attempt to re-sell the room for you. If people are sharing, the person who completes the form is the only one who can change the booking instructions.

You may still book rooms after the July 10th cutoff date, and Concorde Services will do their utmost to find you acceptable accommodation, but the hotels may be fully booked. The hotels may also ask for higher prices than the ones we have negotiated if rooms are booked after July 10th. It is much better to book early.

Hotel Pricing.

Most of the hotels listed are situated near the city centre and are rated as 3,4 or 5 stars in hotel guides. Other, less expensive, hotels are available but they are listed in a brochure that will be sent to you by the Glasgow Tourist Board if you select the B&B option on the booking form. University accommodation is also available which consists of comfortable, modern rooms, but with none of the extra services you normally get at hotels.

The prices quoted are per person, not per room. UK hotels price bed spaces, not rooms. It is usual for hotels in the UK to quote a price which is inclusive of bed, breakfast and service charges. (You pay this sum whether or not you eat the breakfast.) Note, however, that some of the rates quoted in the hotel grid are for room only and do not include breakfast (these are marked W/O in the hotel grid) but you can opt to pay the higher rate shown which includes breakfast by selecting Inclusive of Breakfast on the booking form. (We negotiated some rates without breakfast to try and make some of the main hotels more affordable.) The only extras you would pay for accommodation would be for additional meals or room service, laundry, telephone and pay TV if you use them. Remember, the price quoted is per person per night. The actual cost will depend on what sort of room you occupy and how many people there are.

Room Types

The highest per person cost is usually for one person in a single room (ie a room with a 1 metre-wide bed). The cheapest is usually for two people in a room with one double bed (ie a 1.5 metre-wide bed). Two people in a twin room (ie a room with two 1 metre-wide beds) may be charged the same per person as two in a double but are sometimes charged a little more. The logic for this is that the twin room occupies a larger area of floor space than a double. Sometimes there are special rates for triples (3 people) or quads (4 people) but these aren't very common. If you want this type of room, ask for a family room on the booking form and add information about how many adults and children are involved. Children are often permitted to share their parent's room at no additional cost but are expected to share beds or to sleep in folding beds (sometimes called zed-beds) - see the hotel grid for information as to whether a charge is made and what age limits apply. If you require a suite then put this in the special requirements section, giving some idea of location and price and Concorde Services will try to meet your requirements.

## Breakfast

Breakfast is normally a cooked meal with bacon, sausage, eggs as well as a choice of cereals and beverages. Larger hotels often have a buffet breakfast where you can select your own food. A continental breakfast (usually rolls and/or a croissant and beverage) is also usually available and may be delivered to your room.

Credit cards accepted by hotel   Parking facilities   (MC= MasterCard/Access)   (WC= MasterCar		Other information about note: and iocation		4 Stars. On site HQ hotel. Much daytime programme will be here. Modern hotel on bank of River Clyde. Pool and leisure facility. Only 2 elevators so not designated a party hotel. 20 minute walk from restaurant area.	Amex, MC, VISA, Diners, Switch Free on site covered	3 Stars. Closest off-site hotel. (10 minutes walk from SECC) Not in city centre. Close to Art Galleries, Transport Museum, Sports Centre.	Visa, MC	2 Stars. Small hotel, not in city centre (10 minutes walk from SECC). Close to Art Galleries, Transport Museum, Sports Centre.	Visa, MC	2 Stars. Small hotel, not in city centre (10 minutes walk from SECC). Close to Art Galleries, Transport Museum, Sports Centre.	A	4 Stars. Closest city centre hotel to SECC (15 minutes walk). Not designated an official party hotel. Has swimming pool. Next to Anderston Station. 10 minutes walk from restaurants.		4 Stars. One of our official party hotels. Will also have evening programme. and probably filking. Site of 1980 British National con. 5 minutes walk from Anderston station.		3 Stars. Equidistant from Central and Crest hotels. Medium sized hotel, part of same group as the Crest. 5 minutes walk from Anderston station.		5 Stars. One floor designed for Japanese guests. Newest major hotel in city and the only 5-star. Leisure centre with swimming pool. 5 minutes walk from Anderston station.	Amex, MC, VISA, Diners, Switch NCP reduced overnight rates, or on-street	3 Stars. Official party hotel and site of evening fan bar and programming. In middle of restaurant area. Central station. Hosted SF and ST cons. Victorian hotel, large rooms. Health club with small pool.	V	2 Stars. Conversion from office building, with 5 minutes walk from Anderston station.	MC, VISA	Basic student accommodation has no en suite bathroom. En suite rooms have private bathroom. 5 minutes
number Number of Ro	in/ ed Check	e out (with age limits)	International 28 6 floors (of 22 rooms)/ 2	14:00/ Yes (under 12) Noon supplement (12-16)	(29)	Noo		Noon/	91)	Noon/	(3)	13:00/ Yes (16)		NO NO	(18) 3 floors (of 22 rooms)/ 0	Noon/ By arrangement 0 Noon	(24	14:0 No	(19) 60/ 10	14:0 N		15:00/ Yes (12) max 2 children		14.
Hotel Name Name Accommodation Rooms/Beds	8 Ses De	marked W/O) Twin / Single	Most House Internation	Twin 50/ 40 W/O 200 / 385 Single 70/ 60 W/O 100.00170.00	Kelvin Park Lorne			Twin/Dbl 30 10 / 14 Single 50 60.00 /50.00		Twin/Dbl 26 6 / 8 Single 42 52.00   42.00	ott	Dbi 34.50 W/O 120 / 240	-	0 110 / 190	Forte Carrick	Twin 30 50 / 90 Single 45 60.00 145.00	hw Hill		Control	Twm 35 80 / 130 Single 60 70.00   60.00	ng Cro	20	0 1	

Prices shown are per person per night in UK pounds and include all taxes. Hotels roughly in order of distance from SECC.

Credit cards accepted by hotel  (with indication whether on / off site)  (MC= MasterCard/Access)  NCP= National Car Parks, usually a multi-storey, attended car park.	Other information about hotel and location	MC, VISA	Basic student accommodation has no en suite bathroom. En suite rooms have private bathroom. 10 minutes to Anderston station. Near restaurants. Total must be pre-paid: non-refundable if cancelled after 20 July.	Amex, MC, VISA, Diners, Switch On site outdoor. 3 pounds exit charge.	3 Stars. Site of first 2 SF conventions held in Glasgow. In city centre near restaurants. 10 minutes walk from Central station.	Amex, MC, VISA, Diners, Switch Private outdoor 6 pounds for 24hrs	3 Stars. Next to Queens St Station. Overlooks George Square, the city centre. 10 minutes walk from Central station.	Amex, MC, VISA, Diners, JCB Free on site covered	4 Stars. Site of 1991 British National con. Adjacent to Sauchiehall St shopping centre and many restaurants.  15 minutes walk from Central station.	MC, VISA	Basic student accommodation has no en suite bathroom. En suite rooms have private bathroom. 15 minutes walk from Central station. Total must be pre-paid: non-refundable if cancelled after 20 July.	MC, VISA	Basic student accommodation has no en suite bathroom. In west end. Total must be pre-paid: non-refundable if cancelled after 20 July.	MC, VISA	Basic student accommodation has no en suite bathroom. In west end. Total must be pre-paid: non-refundable if cancelled after 20 July.	Amex, MC, VISA, Diners Free on site outdoor.	4 Stars. Fine Victorian facade, opposite botanic gardens. In west end near restaurants and Underground. No direct public transport to SECC.	Amex, MC, VISA, Diners, Switch	Deluxe 4 Stars. Pricey but very high quality and peaceful. In west end. No direct public transport to SECC.	Amex, MC, VISA, Diners, Switch Free on site outdoor	4 Stars. At Glasgow airport, 8 miles from city centre. Not shown on map. Included for stopovers before travel.
n Rooms/Beds Check non-smoking/full handicapped access	breaktast (unless Deposit required Check Children free in room marked W/O) Twin / Single out (with age limits)	Ilmivorcity - Roird Holl (1)	.75 174 / 298 14:00/ 50 41 50 / 25:50 Noon	(27) 28 rooms/ 0	By arrangement	orne 60	50 /100 14:00/ Yes (12) 15 pounds (16) 80.00 / Noon	Hosnitality Inn 63 60/1	150 / 300 14:00/ Yes (16) 80.00 l Noon	Hage (32)		- Oueens College (15)		26	14:00/ Noon	smoking/0	35 / 60 14:00/ Yes (under 5) 110.00195.00 11:00 Supplement(16)	evonshire Gardens (B 0/0	bl 100 27 / 54 13:00/ Yes (16) 200.00/ Noon	0 / 208	150 / 190 Noon/ Yes (16) 110.00195.00 Noon

Prices shown are per person per night in UK pounds and include all taxes. Hotels roughly in order of distance from SECC.

Special Requirements

If you have special requirements then you should indicate what they are on the booking form. The sort of information we require is about smoking/non-smoking rooms, suites, non-feather pillows, quiet location, special diet, disabled access, disabled rooms. Where rooms are marked on the hotel grid as being suitable for disabled people then this means that they are fully outfitted with the disabled in mind, not just larger rooms with easier wheelchair access.

#### Tax

All hotel rates include Value Added Tax (VAT) the UK sales tax which is levied at 17.5% on many goods and services. This is the only tax chargeable on goods and services in the UK. There is no such thing as city tax, state tax, hotel tax or restaurant tax (although a service charge (for large groups) is often included, so check your bill). Goods bought for export may be eligible for a VAT refund at the port of exit, (ask when you purchase the goods and make sure that you obtain a receipt). VAT is not recoverable on services consumed in the UK by non-EC citizens.

## Hotel Locations

The main shopping and restaurant areas in Glasgow city centre are around Buchanan St, Argyle St and Sauchiehall St. The west end (Dumbarton Rd and Byres Rd) also has a number of good restaurants and shops. The SECC lies between these two areas. All the hotels have some restaurants within 5 minutes walk. There are numerous fast food outlets throughout the city. The Moat House and the SECC have their own restaurants and there is a three level restaurant called The Rotunda 3 minutes walk across the SECC carpark.

## **Transport**

We hope there will be a shuttle bus service serving most of the hotels running during the convention; more details will be given in future PRs. The SECC is on the newly landscaped banks of the River Clyde but there is a commercial area between it and the city centre. It takes around 20 minutes to walk to it from the city centre.

The SECC has a train station adjoining it with trains to Anderston and Central station every 15 minutes. Taxi fares for journeys such as Central Hotel to SECC, SECC to university accommodation, west end to SECC are currently around 3 pounds. Travel from the west end would either be by shuttle bus, taxi or by public transport. This would mean making a bus or Underground journey into the city centre and then a train out to the SECC. Weekly travel passes are available for trains, bus and Underground for around 9 pounds, details in the next PR.

Anderston station may not be open on Sundays (we are hoping to arrange opening) but it is close to 4 hotels: Marriott, Crest, Carrick and Hilton. Central station is close to Central Hotel, Clyde Halls, Ingram Hotel, Copthorne Hotel. Trains stop running around 23.00 at night. There are also many bus routes criss-crossing the city and some go fairly close to the SECC (10 minutes walk): further details will be given in a later PR. Buses also stop running around 23.30 at night.

If you require further information on booking accommodation then contact:

Concorde Services, Unit 5, SECC, Glasgow, G3 8YW, UK. Phone +44 141 221 3553. Fax +44 141 221 3678. E-mail event@conscot.demon.co.uk

While every effort has been made to ensure this information is correct, Intersection cannot accept responsibility for any errors.

